

## **Quick Guide to MLTC Ladder – Men’s Singles**

1. Enter MLTC Website and sign into Court Bookings (as you usually do)
2. Under the picture of our Club House, there are 4 labels; the default is Courts but this time choose Ladders instead
3. Once you click on Ladders, you will see 6 options, but you only ever need to use the top one called Ladders
4. Scroll down to see your name on the ladder and then you will see all the players you are allowed to challenge at that time
5. Then choose who you want to challenge and click OK
6. The system will immediately send an email to both players
7. Then contact each other and arrange your game
8. After your game, enter your result  
[NOTE: Given the current scoring is first to 9 games, as a temporary system workaround, please enter the result in twice to record a ‘2-0 set victory’, e.g. 9-7, 9-7]
9. The system will immediately process your result and update your position on the ladder
10. The system will also apply protections and restrictions due to each player
11. Then you are ready for your next challenge

Good Luck!